

CHELMSFORD COLLEGE
SEARCH & GOVERNANCE COMMITTEE
11TH March 2014

Present: Janice Maclean (Chair), Elaine Oddie, Graham Evans

In Attendance: John Fowl (Clerk to the Corporation)

1. To Receive Apologies For Absence

Apologies were received from Jonathan Swan and David law.

2. Declaration Of Interests

The Chair advised that she had previously worked at Anglia Ruskin University with Susan Hughes and Barbara Vohmann.

3. To Approve the Minutes of the Meeting held on 4th October 2013.

The Minutes were approved.

4. Matters Arising

There were no matters arising.

5. To Consider the Re-appointment of Governors at the end of their term of Office.

The Committee was told that Michael Lager and Phil Bridge had reached the end of their current term of office.

It was noted that Michael Lager was considering whether to continue beyond 2015 but the view was that the Board would benefit from his financial background and that if possible he should be persuaded to continue for as long as possible.

Phil Bridge had indicated his willingness to continue if the Board so wish. It was felt that his contact with the Public Services was another valuable asset for the Board and that he should be re-appointed so that the Board retained this expertise.

It was **Recommended** that the Board;

- (i) Re-appoints Michael Lager for a further 4 year term of office but note that he may decide to step down in 2015.
- (ii) Re-appoints Phil Bridge for a further 4 year term of office.

6. To Interview Candidates for Membership of the Board.

The College had advertised for applicants who might be interested in becoming Governors at the College. Four applications had been received and the Search Committee had agreed to interview each of them. Each applicant was told that there was at present just 2 vacancies on the Board.

a) Susan Hughes.

Members interviewed Susan Hughes and noted her background within Education, HR and as a member of the Essex Police Authority. Whilst she

exhibited a knowledge of a wide range of curriculum matters it was felt that Susan's experience of 'assessment' would be beneficial to the Audit Committee.

It was **Recommended** that the Board should appoint Susan Hughes as a Governor for a 4 year term of office and that she be invited to serve on the Audit Committee.

b) Karen Phillips.

This applicant did not attend the interview and subsequent to this meeting sent her apologies and withdrawal.

c) Sarah Noble.

Sarah has considerable experience working on the FE sector and as a past Head of Department was felt to offer a particular expertise on curriculum matters.

It was **Recommended** that the Board should appoint Sarah Noble as a Governor for a 4 year term of office and that she be invited to serve on the Quality & Learners Committee.

d) Barbara Vohmann.

Barbara is a member of the Senior Management Team in the Department of Engineering and the Built Environment at Anglia Ruskin University and has recently become a member of the Chartered Institute of Building. It was felt that this experience would be of value to the Board.

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Barbara asked whether Governors were indemnified in any way and the Clerk confirmed that insurance cover is held for this.

She was concerned that as the Admissions Tutor for the University there might be a conflict of interest but the Governors assured her that provided this was declared it should not present a problem to her regarding membership as a Governor of the College.

It was **Recommended** that to enable all three applicants interviewed to be appointed in some capacity to the Board, Barbara Vohmann should be offered membership as a co-optee for an initial 4year term of office and that she be asked to serve on the Quality & Learners Committee.

7. Any Other Business.

There was no other business.

8. Date and Time Of Next Meeting. To Be Arranged.

Chair : _____

Date: _____